

Extend Bleeds to  
These guides

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## Outside the envelope

### 877\_5.5x7.75 – MASK OUT\*

This template is an exact rendering of the actual die itself complete with glue cutback masks to ensure that no ink is printed in the glue areas of the envelope. There are two template masks for every envelope. One for the outside of the envelope and one for printing on the inside of the envelope (example: inside tint).

**Congratulations! You have just received a Template for die number 877\_5.5x7.75\* from Colortree Inc. of Virginia. Please follow the instructions carefully.**

1. TEMPLATE: in this folder you will find:

- A. a Quark v7 template
- B. an Indesign CS3 template
- C. links folder containing 2 illustrator .eps files.  
(one is a mask for printing on the outside of the envelope "MASK\_OUT.eps" and the other one is a mask for printing on the inside of the envelope "MASK\_IN.eps". an example of inside printing would be a "security tint")

The artwork for your envelope must be set up within this template. For your convenience we have included both Quark v7 and Indesign CS3 templates. Please do not alter these masks or templates it could effect your final product.

When opening the template (Quark or Indesign) there will be two pages in the document set up already. "Page 1" will be for the "outside of the envelope" and "page 2" will be for the "inside of the envelope". The masks imported from illustrator are on a locked layer. **(Go to "Window" view "Layers" to hide or delete these instructions. Select the default layer to begin adding or designing your artwork. Any additional layers MUST BE under the mask-layer.)** The mask must be on top of /in front of all artwork. Do not alter the page size in this template or move the mask in any way. Your final finished artwork will be the exact same size as the page size in this template.

Should you have any questions or concerns, please don't hesitate to drop us a line at [prepresshelp@colortree.com](mailto:prepresshelp@colortree.com), and we'll get back to you as soon as possible. Your request will be automatically forwarded to one of three technicians to assist you with your problem.

\*Colortree Templates and Dies are exclusive to Colortree Inc. of Virginia. Setting your artwork up on one of our templates will not work for another provider.

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